

IMPACT

Constitution

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I. Mission Statement

1. IMPACT is a student union of Lesbian, Gay, Bisexual, Transgender, Queer, and Straight Ally (LGBTQA) students at the University of Wisconsin-Whitewater. IMPACT will serve as a safe, confidential, and open space for discussion, support, and activism for LGBTQA students. IMPACT shall not discriminate based on race, religion, gender, gender expression, sexual orientation, age, class, or ability.

II. Executive board

1. Executive Board Positions and their duties.

A. President:

The President's duties shall be as follows. The President shall run all executive board meetings prior to the general meeting of that week. The President shall run all general meetings. The President shall be the direct organizer of homecoming every year. The President shall be the direct organizer of the Midwest Bisexual Lesbian Gay Transgender Ally College Conference (MBLGTACC), and shall start planning for the conference shortly after homecoming of every year. The President must assist all other executive board members when assistance is needed.

B. Vice President

The Vice President's duties shall be as follows. The Vice President shall run meetings if the president is unavailable, there must always be either the president or Vice President at every executive board and general meetings. The Vice President shall take minutes of

every general meeting, and distribute them to all general and executive members of IMPACT after said meetings. The Vice President is responsible for keeping these records of every general meeting in the IMPACT office (UC 145), and these records must be held for at least 10 years. The Vice President shall assist any executive board member when assistance is needed, and will be the first person executive board members contact when assistance is needed.

C. Social Coordinator

The Social Coordinator's duties shall be as follows. The Social Coordinator shall book any rooms needed for general, special events, or executive meetings. The Social Coordinator shall be the direct organizer of any special event meetings (i.e. concerts and speakers). The Social Coordinator shall assist any executive board member when assistance is needed.

D. Marketing Director

The Marketing Director's duties shall be as follows. The Marketing Director shall be in charge of sending all group e-mails about normally scheduled general meetings prior to said meeting. E-mails shall be sent with recipients in the blind carbon copy section of the e-mail, as to respect member's confidentiality. The Marketing Director shall be the main person that controls all on-line IMPACT content (i.e. Facebook, Myspace, and IMPACT website). The Marketing Director shall be in charge of advertising for all general and special events meetings. The Marketing Director shall assist any executive board member when assistance is needed.

E. Treasurer

The Treasurer's duties shall be as follows. The Treasurer shall be in charge of all monetary issues, including the budget. The Treasurer shall have a strong understand of how the IMPACT budget will work. The Treasurer shall be in charge of fundraising events for IMPACT, including at least one semester long fundraising event/program and at least one large fundraising event. The Treasurer shall assist any executive board member when assistance is needed.

2. Miscellaneous

- A. The voting process (see below) for executive board positions shall begin the 4th to last meeting of every spring semester. At this meeting, all executive board positions shall open, current executive board members may run for re-election. Executive board terms shall last from May-May or until executive board member resigns or is impeached (see below).

III. Voting

1. Voting for executive board positions.

- A. The voting process for executive board member positions shall begin the 4th to last meeting of every spring semester. When the voting process has started, there shall

be two consecutive general meetings in which members can either choose to run for executive board or motion that another member shall be put under consideration for the position. Once nominated, the member must accept the nomination. The third meeting after the voting process has begun shall be the meeting that voting takes place. Voting shall occur as follows. Voting shall begin with the Treasurer's position, second shall be the Marketing Director's position, third shall be the Social Coordinator's position, fourth shall be the Vice President's position, fifth and final shall be the President's position. Any candidates shall have 5 minutes for a short speech. After the speech they are allowed to field a question and answer session that will last no longer than two minutes, after all candidates are done with speeches and question and answer sessions, they will leave the room and allow 5 minutes for private discussion between general members, the current president may not partake in this discussion. After this discussion voting shall occur. The current president shall (only if not nominated- in this case it shall be the Vice President's duty) vote before all other members and hand vote to Vice President. The President's vote shall only be read in the case of a tie. After the President has voted, all other members (including the rest of the executive board) shall vote. Votes are then counted by the current Vice President.

2. Voting to Amend/Ratify Constitution

- A. To amend or ratify the constitution of IMPACT, the following must happen. Voting must take place at a general meeting of the executive board's choice, and members must be notified that the constitution will be up for emendation. Members shall have a copy of the existing constitution and a copy of the possible new constitution. Members shall have no fewer than five minutes to review the changes to the constitution. The current President shall vote before all other members, after voting they shall give their vote to the Vice President, the President's vote shall only be read in the case of a tie. After the President has voted, all other members, including other executive members, shall vote. To amend the constitution, there must be a ratio of three to four members who voted to approve the change. Votes shall be counted by the Vice President. If there is a three to four ratio to amend the constitution, then those changes are automatically in effect. If the amendment does not have a three to four ratio voting in favor to amend the constitution, the constitution shall not have been amended.

IV. Impeachment of an Executive Board Member

- A. There shall be two possible ways to impeach an executive board member.
 1. Impeachment of executive board member by executive board.
 - a. To impeach an executive board member, a member of the executive board shall motion for a vote of impeachment of said executive board member during a regularly scheduled executive board meeting. In order for an impeachment vote to occur, all members of executive board must

be present. The executive board shall then vote one by one, by saying their vote out loud either “in favor” or “not in favor” of impeachment. In order for said executive board member to be impeached, there must be at least 3 executive board members whom have voted “in favor” of impeachment.

2. Impeachment of executive board member by general members.
 - a. To impeach an executive board member, a general member shall motion for a vote of said executive board member. The President shall be the first to vote (even if they are the executive board member in question) and hand their vote to the Vice President. The President’s vote shall only be read in the case of a tie. After the President has voted, all other members, including executive members, shall vote. In order to impeach an executive board member there must be a ratio of three to four in favor of impeachment. If this ratio has been met, the executive board member is immediately impeached. If this ratio has not been met, the executive board member remains in their position.

V. General Members/ Meetings

A. General Members

1. General members shall constitute of any person that attends any general meeting. General member’s identities shall remain confidential, including all e-mailings, press releases, or newspaper articles. General members may choose to proclaim their membership if they are willing to do so.

B. General Meetings

1. General meetings shall take place at least once per week of a regularly scheduled semester. The executive board may cancel a meeting due to weather or other uncontrollable circumstances. General meetings must being no later than the third week of a regularly scheduled semester.

VI. Miscellaneous

A. IMPACT and the Pride Resource Center (PRC)

1. IMPACT shall provide as much support as possible to the members of the PRC, including co-sponsorship of events and peer counseling.

B. Executive Board Office Hours

1. The executive board members must have no less than two hours of office hours at the IMPACT office located in UC room 145. If an executive board member is an employee of the PRC, they may choose to use their scheduled work hours as IMPACT office hours. If an executive board member cannot

attend scheduled office hours, the President must be notified, and an e-mail must be issued to general members.

C. Advisors

1. The advisor(s) of IMPACT shall only act as a resource to the executive board. They shall attend regular meetings and provide support for the executive board, if they should so need it.